

Job Title	Director of Maker Space & Industrial Collaborations
PVN ID	CC-1807-002633
Category	Managerial and Professional
Location	The CITY COLLEGE of NEW YORK
Department	Mechanical Engineering
Status	Full Time
Salary	Depends on qualifications
Hour(s) a Week	35
Closing Date	Jan 31, 2019 (Or Until Filled)

General Description

The CUNY Initiative to Promote Academic Success in STEM (CiPASS) funded by the US Department of Education seeks a Director to manage the newly established Maker Space at the City College of New York of the City University of New York.

Main Duties:

The Director of Maker Space and Industrial Collaborations is expected to:

- Manage the day-to-day operation of the Maker Space including scheduling of facilities, supervision of staff, users, and maintenance of facilities;
- Planning and acquisition of equipment;
- Industry outreach towards building a sustainable industrial consortium;
- Interaction with faculty and students;
- Organize professional development activities for faculty and students.

Other Duties

The Director of Maker Space and Industrial Collaborations is also expected to collaborate in the preparation of proposals, interfacing with donors and funding agencies, and oversee timely execution of projects.

Qualifications

- A minimum of a Bachelors degree in Physical Sciences, Engineering, or computer science from an accredited college or university.
- At least Two (2) years of industry experience;
- Prior experience in organizing and managing technical projects;
- Prior experience in working in a collaborative environment and supervising technical staff
- Excellent interpersonal and communication skills;
- Proficient with MS Office, additional programming languages preferred.

About the Programs:

The newly founded CiPASS is focus on increasing the number of degrees in STEM areas at the City College of New York by: improving retention, increasing transfer of students, and infusing experiential learning in the classroom, particularly with Hispanic students. These initiatives collaborate across campus with Schools and Divisions, Departments, Academic Programs, Research Centers and Institutes.

How to Apply:

To apply for this position, please submit your complete resume with a cover letter and a list of professional references to <https://www.rfcuny.org/careers/>. For questions on this posting contact via email to Prof. Jorge E. Gonzalez, NOAA-CREST Professor of Mechanical Engineering and CiPASS Director, jgonzalezcruz@ccny.cuny.edu.