



Job Title	Clinical and Administrative Research Assistant
PVN ID	HC-2407-006324
Category	Research
Location	HUNTER COLLEGE
Department	Psychology
Status	Full Time
Hourly Rate	\$25.00-\$30.00
Hour(s) a Week	35
Closing Date	Sep 02, 2024 (Or Until Filled)

General Description

The Relationship Health Research Team, led by Dr. Tyrel J. Starks, examines intimate relationships as a context for behavioral health, with a particular emphasis on populations at high risk for HIV acquisition. Our work includes formative studies that document associations between relationship functioning and health outcomes (e.g., sexual HIV transmission risk, substance use, depression, and intimate partner violence) as well as intervention development and testing. All of these studies seek to evaluate among sexual and gender minorities the premise that individual and relationship health are interconnected.

A list of active projects and recent publications is available here: <https://www.hunterrhrt.org/>

The Clinical Research Assistant is a hybrid position that combines direct interaction with research participants (conducting behavioral risk assessments and delivering intervention content) with supporting administrative functions within the RHRT lab. We are looking for a motivated individual to become an integral part of our collaborative team and opportunities for career development and advancement exist.

Review of applications will begin August 1st with a target start date of September 1st, 2024

Compensation: \$25 to \$28 per hour with a competitive full-time benefits package; \$28 to \$30 for candidates who have achieved NY state licensure.

*Dr. Starks is licensed in NY State, and supervision in support of licensure is therefore available.

Please submit a cover letter and a resume through the Research Foundation's application portal.

Other Duties

- Clinically-relevant responsibilities include, but not limited to:
 - Delivery of behavioral health interventions addressing substance use and sexual risk taking including the delivery of interventions to couples

- Conducting behavioral risk assessments
- Completing trainings for multiple studies and implementing protocols accurately
- Administrative responsibilities include, but not limited to:
 - Ordering, receiving, and storing office and research supplies
 - Communication with vendors, building management, and College Administration
 - Managing and monitoring vendor and subcontract payments
 - Preparation and submission of institutional review board applications
 - Other duties as assigned

Qualifications

Preferred Qualifications:

- Masters in Social Work or Mental Health counseling
- Exposure to or prior experience delivering motivational interviewing based interventions
- Background or interest in
 - HIV/AIDS research, emerging adulthood research, or substance use research
 - Health disparities that impact sexual and gender minority people
- Experience working in an office environment
- Ability to take direction and work as part of a team as well as independently
- Strong oral and written communication skills