



Job Title	Career Counselor - Social Justice and Labor Organizations
PVN ID	LU-2112-004465
Category	Managerial and Professional
Location	CUNY SCHOOL OF LABOR AND URBAN STUDIES
Department	Office of Student Affairs
Status	Full Time
Annual Salary	\$75,000.00 - \$85,000.00
Hour(s) a Week	35
Closing Date	Jun 15, 2022 (Or Until Filled)

General Description

The CUNY School of Labor and Urban Studies (SLU) seeks applicants for a Career Counselor who will specialize in careers with social justice and labor organizations. SLU offers undergraduate and graduate degree programs in Labor Studies and Urban Studies that are designed to meet the needs of working adults as well as traditional-age college students who seek to learn more about the challenges confronting poor and working-class populations in the workplace and in the community. Its faculty includes distinguished scholars in the social sciences as well as expert practitioners in government, labor, non-profits, and public service.

SLU is also partnering with the Colin Powell School for Civic and Global Leadership at The City College of New York (CUNY) to launch a new Leadership Center for Democracy and Social Justice. This Center will recruit, develop, and connect diverse leaders for social change who can develop and implement visionary solutions to the challenges we face in the 21st Century. The Career Counselor will interface with the Leadership Center and collaborate with its team in a joint effort to place SLU students and alumni in social justice training programs and jobs.

The Career Counselor will support SLU students and alumni interested in pursuing careers in social justice and labor and develop relationships with social justice-oriented employers including unions, community organizations, and advocacy organizations to create employment opportunities for SLU students and alumni. The Career Counselor will also work to make SLU students and alumni aware of opportunities to participate in the programming of its new Leadership Center for Democracy and Social Justice (LCDSJ) and other fellowship and internship opportunities. The Career Counselor will report to SLU's Director of Student Affairs (<https://slu.cuny.edu/>) and collaborate closely with the Director of Social Justice Mentoring and Careers at LSDSJ (<https://socialjusticeleadership.org/>).

General Duties:

- Provide comprehensive and holistic career services support to SLU students and alumni, working with them individually to develop career goals, identifying promising pathways, connecting them to resources, and offering ongoing support throughout the process of job seeking.
- Strengthen and develop SLU's relationships with offices, organizations, and individuals that may provide

SLU students with job opportunities in the fields of social justice and labor.

- Develop job fairs, workshops, information sessions, and on-campus recruitment opportunities for SLU students and alumni. Organize site visits, networking events, and special employer engagement events designed to provide professional preparation and career development for SLU students. Make presentations at SLU and external events.
- Coordinate with the staff of LCDSJ to undertake the activities above and to connect SLU students and alumni to Leadership Center programming.
- Work with SLU and LCDSJ staff to develop messaging as well as print and web-based materials and publications, webinars, videos and other resources to educate, train, and support students interested in social justice careers. Utilize new technology and social media tools to match employers with qualified SLU students and alumni.
- Maintain database of employers and alumni contacts. Track job postings and transmit them to students and alumni. Track SLU student and alumni job applications, interviews and outcomes and conduct assessments to strengthen services.
- Research market and job trends relevant to labor and social justice-oriented careers, and recommend strategies for connecting students' academic progress with career and professional development opportunities.
- Collaborate with other SLU and LCDSJ teams and partnering organizations to expand career services at SLU.

Other Duties

- Perform related duties as assigned.

Qualifications

Required Qualifications:

- Bachelor's degree
- Four or more years of experience in the field

Desired qualifications:

- Demonstrated commitment to social justice work
- Existing relationships and strong familiarity with a wide range of organizing and servicing groups, e.g., community organizations, unions, advocacy groups, and other social justice organizations
- Experience in coaching and mentoring
- Familiarity with career tracks and career services related software
- Experience in higher education; counseling, and career exploration and assessment
- Ability to analyze and utilize data
- A track record of building partnerships and institutional relationships
- Exceptional verbal and written communications skills
- Ability to lead or facilitate workshops and make presentations in public
- Ability to support, encourage, and inspire others to pursue their goals

- Strong organizational skills and strong attention to detail
- Strong self-starter and self-organizer who can also work well with others and as part of a team

To Apply: Please include a C.V., a cover letter explaining your interest in the position, and the contact information for three references.