



Job Title	ESOL Instructor
PVN ID	NY-2408-006401
Category	Instruction and Social Service
Location	NYC COLLEGE OF TECHNOLOGY
Department	Continuing Education
Status	Part Time
Hourly Rate	\$38.00-\$38.00
Hour(s) a Week	9.00
Closing Date	Oct 15, 2024 (Or Until Filled)

General Description

Under the supervision of the Director and Assistant Director of Education Programs, the ESOL Instructor will provide English language instruction to students at the Adult Learning Center.

Classes meet on Mondays, Wednesdays, Thursdays from 6-9pm, beginning September 23, 2024.

All instruction is in person at CUNY City Tech in downtown Brooklyn at 300 Jay Street, Brooklyn, NY 11201.

Other Duties

- Develop theme-based, contextualized lessons to create a high quality English curriculum for adults
- Create a student-centered, engaging learning environment, as required by CUNY
- Evaluate student progress and provide feedback, both formally and informally
- Administer and monitor student testing, including Best Plus, Best Literacy, and TABE
- Maintain attendance records and work collaboratively with the ALC office and case manager on student participation and needs
- Complete 14 hours annually of professional development as mandated and provided by the Regional Adult Education Network (RAEN)
- Other duties as assigned

Qualifications

- BA or BS in education or related field
- TESOL or similar certification preferred
- Minimum two years related teaching experience, preferably in grant-funded literacy programs

- Experience creating thematic, content-based curricula
- Best Plus certified or available for the RAEN provided six hour training
- Proficient at integrating technology into lessons
- Excellent interpersonal, writing and oral communication skills