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<b>Job Title</b>	CUNY CARES Evaluation Director
<b>PVN ID</b>	PH-2408-006393
<b>Category</b>	Managerial and Professional
<b>Location</b>	CUNY SCHOOL OF PUBLIC HEALTH & HEALTH POLICY
<b>Department</b>	CUNY CARES
<b>Status</b>	Full Time
<b>Annual Salary</b>	\$100,000.00 - \$120,000.00
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Oct 12, 2024 (Or Until Filled)

## General Description

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CUNY Comprehensive Access to Resources and Essential Services (CUNY CARES) is a pilot program designed to demonstrate a new approach to integrated, comprehensive, student-centered health and social services for the 24,000 students attending CUNY's three Bronx campuses: Lehman, Bronx Community, and Hostos Community Colleges. CUNY CARES seeks to link students to health care, mental health, food security, housing, and other essential services to improve their health and academic success. Based on the results of this three-year pilot program, which began in September 2023, successful elements will be extended to other CUNY campuses.

The CUNY CARES Evaluation Director will provide overall oversight of the assessment and evaluation activities for CUNY CARES. Located within the CUNY Office of Transformation and co-sponsored by the three Bronx campuses and the CUNY School of Public Health, the Director will spend time at CUNY Central, the CUNY Graduate School of Public Health and Health Policy, and the three Bronx campuses. In addition, the Evaluation Director will work closely with CUNY's Office of Applied Research, Evaluation, and Data Analytics (OAREDA) to develop a yearly scope of work that includes data deliverables, survey administration, and other agreed tasks related to the CUNY CARES evaluation plan.

CUNY CARES is led by CUNY's Chief Transformation Officer with additional technical support and guidance from the various Central Office and campus faculty and staff. The Director will report to the Assistant Vice Chancellor of the Office of Transformation for programmatic supervision, and, in the first year, to Professor Nicholas Freudenberg in the CUNY School of Public Health for scientific and technical oversight and support.

## Other Duties

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The Director will be expected to:

1. Oversee and direct a systematic assessment of CUNY CARES Demonstration Project that documents its

progress and problems in implementation; report on its impact on student well-being and academic success; and provide evidence to inform scaling and sustainability of the program across CUNY campuses.

2. Collaborate with OAREDA in identifying potential data and metrics already collected by CUNY programs (e.g., food pantries, resource centers, counseling centers), consult on creating a centralized data resource for the CUNY CARES services, and use aggregated data to monitor project outcomes.
3. Engage faculty researchers and data collection teams at the Bronx campuses and with the CUNY Central Office conducting the evaluation, identify solutions to problems encountered, and prepare reports to communicate data and evidence to relevant stakeholders that will improve and strengthen project implementation and improve outcomes.
4. With guidance from CUNY CARES faculty researchers, analyze program and other data collected by CUNY CARES campus and community partners.
5. Represent CUNY CARES in communicating evaluation findings to funders supporting CUNY CARES.
6. Prepare written, oral, scientific, and other reports on CUNY CARES accomplishments for a broad audience including policy makers, CUNY leaders, faculty, staff, professional journals, CUNY CARES student advocates, and students.
7. Serve as liaison and technical assistance support on evaluation for CUNY CARES community providers of health care, mental health, food security, and housing assistance.
8. Supervise student research assistants working on evaluation tasks.
9. Other duties as assigned.

**Status:** Full Time with options for flexible schedule. This is mostly an in-person job that will require regular visits and meetings at participating sites.

Closing Date: Until filled, with review of applications to begin August 26th. Please submit a resume and a letter of interest. The letter should describe your qualifications and interest in this position.

## Qualifications

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Candidates should have a master's or preferably a doctoral degree in a health or human services, higher education, evaluation research or a related discipline; strong interpersonal, communications and problem-solving skills; and at least five years' experience evaluating complex health and human services programs for diverse populations in higher education, community or health care and social services settings. Prior experience with Qualtrics, Tableau, SPSS, R and other programs for survey administration, analysis, and reporting is desirable. Knowledge of CUNY system and experience working in low income, immigrant, Black or Latinx communities is highly desirable. Candidates with significant experience in analysis of multiple sources of data, writing evaluation reports for decision-makers, and negotiating engagement of multiple constituencies in evaluation activities are preferred.