
Job Title	Lead Child Welfare Training and Consultation Specialist
PVN ID	PS-1507-000632
Category	Instruction and Social Service
Location	CUNY SCHOOL OF PROFESSIONAL STUDIES
Department	CUNY School of Professional Studies
Status	Full Time
Annual Salary	\$70,000.00 - \$90,000.00
Hour(s) a Week	35
Closing Date	Sep 21, 2015 (Or Until Filled)

General Description

The School of Professional Studies of the City University of New York (CUNY SPS) has launched sixteen degrees: ten bachelor's degrees open to students with 24 or more college credits who wish to complete their undergraduate studies, and six master's degrees, with more programs currently in development. CUNY SPS leads the University in developing and operating online degree programs, and trains faculty throughout CUNY in online instruction. CUNY SPS is also the home of the Joseph S. Murphy Institute for Worker Education and Labor Studies, which offers higher education programs for working adults and union members, and serves as a nationally-recognized center for scholarship and resources for labor, academic, and community leaders seeking a deeper understanding of labor and urban issues.

CUNY SPS seeks experienced an experienced child welfare practitioner to serve as a Lead Training and Consultation Specialist to support the NYC Administration for Children's Services (ACS) as it establishes a new workforce institute for front-line child welfare staff in partnership with CUNY. The Child Welfare Trainer and Implementation Specialist will facilitate learning and professional development for child welfare staff at community-based organizations in support of the implementation of an evidence-based model, with the goal of strengthening child welfare practice. The CUNY team will work on site at ACS offices and at selected training facilities.

Hours: 35 hours/week (daily schedule 9am-5pm, with some occasional evening hours required).

Multiple positions available.

Other Duties

Reporting to the Deputy Program Director for Evidenced-Based Models, the Lead Training and Consultation Specialist:

- Supervises a team of trainers to support the implementation of evidence-based models in child welfare;

- Coaches and supports trainers to enhance quality of learning experience and learning outcomes.
- Serves as a member of the senior management team leading the implementation of evidence-based models.
- Presents and facilitates child welfare training programs which apply adult learning concepts, effectively engage participants of varying learning needs and foster learning and implementation of best practice in the field;
- Performs and directs implementation of transfer of learning opportunities (e.g., consultation via conference calls, coaching, written feedback) in consultation with ACS, faculty experts, and program leadership to help learners apply knowledge and skills to their daily practice;
- Collaborates with ACS and other partners to assess and develop implementation, training and technical assistance plans to ensure policy is effectively translated into practice;
- Compiles, analyzes, and interprets training data;
- Performs day-to-day operational duties such as: facilitating quality training and technical assistance provision; training and guiding new hires; developing policies, procedures, and/or methods for implementation of training and technical assistance; and participating in field visits, responding to requests and questions from individuals, institutions, government agencies; and
- Other duties as assigned.

Qualifications

Minimum requirements for the position:

- Bachelor's degree in social work or related field required; master's degree preferred.
- 5+ years of experience in child welfare.
- 2+ years of experience in providing foster care or preventive services in New York City or sufficient knowledge of the New York City child welfare system.
- 2+ years of experience in providing child-welfare focused training.
- 2+ years of experience in a supervisory, management, or consultation role.
- Strong presentation skills in verbal/written communication to present material to diverse audiences in a creative way.
- Demonstrates ability to utilize a variety of training delivery strategies; Ability to manage group dynamics, ensuring participation from all attendees.
- Strong team leadership skills.
- Ability to communicate, network, and interact with, as well as support, effective partnerships with a broad range of internal and external individuals or agency representatives.
- Ability to work effectively as part of a team.
- Ability to carry out complex assignments and adapt to changing situations and priorities.
- Strong computer skills such as training modules and office software (i.e. Microsoft Office and PowerPoint).