
Job Title	ACS Workforce Institute, Mental Health Facilitator
PVN ID	PS-1710-002138
Category	Instruction and Social Service
Location	CUNY SCHOOL OF PROFESSIONAL STUDIES
Department	CUNY School of Professional Studies
Status	Full Time
Annual Salary	\$80,000.00 - \$90,000.00
Hour(s) a Week	35
Closing Date	Jan 29, 2018 (Or Until Filled)

General Description

About the CUNY School of Professional Studies

CUNY SPS provides online and on campus degree and certificate programs that meet the needs of adults who are looking for a seamless way to finish or transition into a bachelor's degree, earn a master's degree or certificate in a specialized field, advance in the workplace, or change careers.

Home to the first fully online degree programs at the City University of New York, CUNY SPS offers fully accredited online degree and certificate programs for students who want the flexibility and convenience of online education.

CUNY SPS is recruiting for a full time Child Welfare/Mental Health Facilitator to deliver instructor-led training to child welfare and mental health professionals at the NYC Administration for Children's Services (ACS). ACS has partnered with CUNY SPS to create a new professional development entity, the ACS Workforce Institute (ACS WI). With the mission of "Keeping the Learners at the Center," facilitators will create the optimal learning environment and experience for participants throughout the course.

All training programs are co-facilitated and will be delivered primarily at ACS WI state of the art classrooms. Training programs are designed to provide professional development for child welfare and mental health professionals and include, but are not limited to, evidence-based models (e.g. Cognitive Behavioral Therapy, Attachment Biobehavioral Catchup, etc.), Motivational Interviewing and Building Coaching Competency, Safety and Risk and Family Team Conferencing. Additionally, facilitators may have the opportunity to become involved with course enhancement post launch and potentially serve as subject matter experts on curriculum development teams for future learning programs.

Other Duties

The ACS Workforce Facilitator will:

- Attend Training of the Trainer sessions to build capacity as a trainer in multiple Workforce Institute learning programs, including foundational courses on motivational interviewing and coaching;
- Serve as a trainer and consultant to support the implementation of evidence-based and evidence-informed models in child welfare;
- Deliver child welfare and mental health training programs, applying adult learning concepts to effectively engage participants of varying learning needs and styles;
- Foster learning and implementation of best practices within child welfare;
- Participate in professional development sessions to improve platform and classroom management skills while applying the principles of adult learning methodology;
- Advise ACS WI development teams on potential enhancements to the learning program curriculum as well as learner materials designed to support enhanced employee performance back on the job;
- As needed, participate on project teams responsible for developing new learning programs and revising existing programs serving as a subject matter expert and/or to review and provide feedback on course design and facilitator materials specifically;
- As needed, perform day-to-day operational duties such as: developing policies, procedures, and/or methods for implementation of training and technical assistance; and participating in field visits, responding to requests and questions from individuals, institutions, government agencies and other stakeholders;
- As needed, perform and direct implementation of transfer of learning opportunities (e.g., consultation via conference calls, coaching, written feedback, technical assistance) in consultation with ACS, faculty experts, and program leadership to help learners apply knowledge and skills to their daily practice;
- Other duties as assigned.

Qualifications

Minimum requirements for the position:

- Bachelor's degree in social work or related field required; master's degree preferred.
- 5+ years of experience in child welfare; knowledge of ACS policies & practices, and investigation of child abuse and maltreatment.
- 2+ years of experience in providing foster care or preventive services in New York City or sufficient knowledge of the New York City child welfare system.
- 2+ years of experience in providing child-welfare focused training.
- 2+ years of experience in a supervisory, management, or consultation role.

2+ years delivering Cognitive Behavioral Therapy or other Evidence Based Practices (preferred)

- Experience in coaching or group facilitation.

- Strong presentation skills in verbal/written communication to present material to diverse audiences in a creative way.
- Demonstrates ability to utilize a variety of training delivery strategies; Ability to manage group dynamics, ensuring participation from all attendees.
- Ability to communicate, network, and interact with, as well as support, effective partnerships with a broad range of internal and external individuals or agency representatives.
- Ability to work effectively as part of a team.
- Ability to carry out complex assignments and adapt to changing situations and priorities.
- Strong computer skills such as training modules and office software (i.e. Microsoft Office and PowerPoint).

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