
Job Title	Assistant Women Softball Coach
PVN ID	QC-2509-007003
Category	Research
Location	QUEENS COLLEGE
Department	Athletics
Status	Part Time
Hourly Rate	\$20.00-\$30.00
Hour(s) a Week	2.00-10.00
Closing Date	Nov 11, 2025 (Or Until Filled)

General Description

Queens College, a member of NCAA Division II and the East Coast Conference, is seeking multiple qualified candidates for part-time Assistant Women's Softball Coach positions. Successful applicants will assist the Head Coach in all aspects of organizing, developing, and leading a competitive collegiate women's basketball program.

Candidates must have a Bachelor's degree and a valid driver's license, with a good driving record. Strong preference will be given to candidates with college coaching or playing experience. The candidate should have a desire to pursue a career in coaching and possess strong verbal and written communication skills, organizational skills, computer/media skills, knowledge of NCAA rules, established recruiting contacts and the ability to attract high quality student-athletes.

Other Duties

Duties include, but are not limited to, the recruitment and retention of quality student-athletes; video editing; academic monitoring; travel logistics; player development; practice coaching; player management; administrative duties; assistance with team non-competition events such as community service activities, camps, fundraising, and alumni events; and assist the head coach in overseeing a program that abides by all NCAA, ECC, CUNY, and Queens College rules and regulations. Upon hiring, the incumbent must successfully pass the NCAA recruiting exam, defensive driving course, sexual harassment training and first aid/CPR.

Qualifications

The candidate must have the flexibility to attend afternoon practices and evening games while possessing the ability to work in a high energy, fast-paced and constantly evolving setting.

Qualifications:

- Bachelor's Degree
- A valid driver's license
- Working knowledge of and adherence of NCAA rules and regulations
- Ability to effectively communicate with and relate to student-athletes, coaches, and athletic staff
- Ability to use relevant computer software
- Knowledge of Field Maintenance

Applications are currently being accepted and interviews will begin immediately. This vacancy will remain open until a qualified candidate is identified.