



<b>Job Title</b>	I.T. Specialist/Web Application Developer
<b>PVN ID</b>	VC-1803-002400
<b>Category</b>	Administrative Services
<b>Location</b>	OFFICE OF VC - FACILIT PLAN, CONSTRUC & MGMT
<b>Department</b>	CUNY Department of Space Planning
<b>Status</b>	Full Time
<b>Salary</b>	Depends on qualifications
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Jun 30, 2018 (Or Until Filled)

## General Description

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### GENERAL DESCRIPTION:

The I.T. Specialist/Web Application Developer supports the CUNY Office of Facilities Planning, Construction and Management (FPCM) in the following efforts: determining campus space needs and preparing physical master plans for the 24 CUNY campuses; requesting capital funding from the State and City; delivering capital projects; and managing the University's real estate portfolio by maintain a series of databases. This position reports to the Director of Space Planning.

Salary commensurate with education, qualifications and experience.

Review of applications to begin immediately and until position is filled.

## Other Duties

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### RESPONSIBILITIES INCLUDE:

- Development and continued enhancement of various MS SQL database applications in coordination with the Departments of Space Planning, Capital Budget, Contracts, Vendor Integrity & Investigations, and Design, Construction and Management;
- Designing, developing and implementing applications that support day-to-day operations;
- Identifying, analyzing and understanding business problems;
- Working with users to identify solution requirements and expectations;
- Providing innovative solutions to complex business problems;
- Continually reviewing and updating programming standards to ensure alignment with industry best practices;
- Aiding in administering business critical applications;
- Interacting with CUNY Office of Computing and Information Services and the Dormitory Authority of New York (DASNY);
- Assisting with hardware and software selection;
- Other duties as assigned.

## Qualifications

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### **QUALIFICATIONS:**

- Must have Bachelor's degree in Computer Sciences or related field, Master's Degree preferred;
- Experience with business applications related to higher education, facilities planning, construction and management;
- Must have a minimum of 3 years of experience in system analysis, design and development of web applications using Cold Fusion and MS VB.net;
- Must know HTML v.5, and CSS, and be able to imbed, trouble-shoot and test both JavaScript and VB Scripts within web pages;
- Must have created and maintained databases on MS SQL;
- Must have administrated an MS SQL server and demonstrated creating/testing/trouble shooting backup

schedules and performing restores, including writing and debugging SSIS scripts;

- Must have at least 3 years hands-on experience in utilizing MS IIS web services;
- Public agency experience, and professional registration preferable;
- Excellent computer skills required, including word processing and spreadsheet experience (Access, Word, Excel, Powerpoint required; Crystal Reports desirable);
- All candidates must be self-starters with ability to work independently as well as part of a team, prioritize tasks to meet deadlines, follow up, and pay attention to details;
- Excellent oral and written communication skills, organizational ability, interpersonal skills, professional attitude and discretion are essential.