



Job Title	Preservation Technician
PVN ID	VU-1708-001974
Category	Research
Location	OFFICE OF SR VC FOR UNIVERSITY RELATIONS
Department	CUNY Television
Status	Part Time
Hourly Rate	\$32.00-\$32.00
Hour(s) a Week	32.00
Closing Date	Sep 15, 2017 (Or Until Filled)

General Description

The Preservation Technician will perform fully supervised preservation transfers of archival audiovisual content for an ongoing project. This position will also be responsible for inventory, preparation, and treatment of said collection, support of restoration efforts, management of collection metadata, and creation of specified derivatives. This position will work primarily with audio formats (such as 1/4" audio reels, audio cassettes, and DAT tapes).

This is a temporary position for a one-year appointment

Other Duties

- Inventory and preparation of archival audiovisual recordings
- Audiotape and videotape digitization to preservation standard specifications
- Fulfill descriptive, technical and preservation metadata requirements
- Generate restoration masters of digitized audio recordings as needed
- Audiovisual processing to create access files, logs, checksums
- Maintaining comprehensive and detailed transfer logs
- Quality control

Qualifications

- Knowledge of current archival best practices in relation to audiovisual preservation
- Experience working with and/or maintaining legacy audiovisual technology

- Understanding of signal flow
- Familiarity with analog audiovisual workflows
- Excellent written and communication skills
- Ability to work independently
- Knowledge of audiovisual digitization, audio quality control
- Extensive interest in audiovisual technology and preservation
- Ability to lift 40lbs.